



18 October 2019

Dear Parents and Caregivers

During the week 24<sup>th</sup> February – 28<sup>th</sup> February 2020, all Southwell students will be involved in a comprehensive and rewarding outdoor education experience.

During Camp Week, the Year 3 children will be involved in a variety of day trips and an overnight stay. The overnight stay will be at Waihi Top Ten on Wednesday 26 February. Those parents who would like to be parent helpers for the overnight and **also all day trips** will be required to be Police Vetted. Please fill out the first form below if interested in the overnight stay and the second if you would like to come on any of the day trips. These day trips will be confirmed early next year.

If you have more than one child at Southwell, you may indicate a second preference to attend another camp on the attached form in the event that you are not selected to attend this camp.

Acceptance for helping with any trips during camp week will be dependent on having a clean Police Vet. However, it takes at least eight weeks to clear so we will process the camp applications from parents as we receive them. Should there be a problem with the Police Vet, we will contact parents discreetly and confidentially.

When returning the form, you will need to bring **two forms** of current identification. One must have a photograph on it (e.g. Passport, Driver's Licence, Firearms Licence).

**The identification and the completed form can only be brought to the school office by the parent making the request to join camp** (i.e. you cannot send the form to school with a student).

If there are any queries regarding the Police Vet process please contact the Headmaster, Jason Speedy.

CHECKLIST OF WHAT YOU NEED TO BRING TO THE SCHOOL OFFICE:

- Completed offer of assistance form
- Completed Police vetting form
- Two forms of current identification (one that is photographic)

**TO BE CONSIDERED AS A PARENT HELPER - PLEASE RETURN THE COMPLETED FORM TO THE SCHOOL OFFICE NO LATER THAN MONDAY 11TH NOVEMBER 2019.**

**Parents for the overnight will be notified by Friday 13 December**

Yours sincerely

Kirsty McDonald  
**Year 3 Dean**

**OFFER OF ASSISTANCE FORM**  
**Overnight at Waihi Top Ten**  
**YEAR 3**  
**Wednesday 26 February 2020**

**NAME:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**CHILD'S NAME:** \_\_\_\_\_

**CHILD'S YEAR GROUP** \_\_\_\_\_ **in 2020**

- I wish to express my interest to be a parent for the overnight stay.
- I have completed a Police Vet Form (attached)
- I have completed a Police Vet Form for Southwell School within the last two years.

**All applicants will be notified by the 13th December, conditional on Police Vetting, if your application to attend camp has been successful.**

**If I am not selected to attend this camp, I would like to be considered for the following camp as my second preference:**

**Childs Name:** \_\_\_\_\_ **Camp:** \_\_\_\_\_

**OFFER OF ASSISTANCE FORM**  
**Day Trips**  
**YEAR 3**  
**24<sup>th</sup> February – 28<sup>th</sup> February 2020**

**NAME:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**CHILD'S NAME:** \_\_\_\_\_

**CHILD'S YEAR GROUP** \_\_\_\_\_ **in 2020**

- I wish to express my interest to be a parent for the day trips.
- I have completed a Police Vet Form (attached)
- I have completed a Police Vet Form for Southwell School within the last two years.

All applicants will be notified early next year, conditional on Police Vetting, if your application to attend day trips has been successful.

At this stage, our planned schedule is:

- Monday - Bucking Boar Cornmaize
- Tuesday - Art/Pottery at School
- Wednesday - Karangahake Gorge walk and Overnight at Waihi Beach Top Ten
- Thursday - Waihi Beach Surf School
- Friday - Art at School

**If I am not selected to attend this camp, I would like to be considered for the following camp as my second preference:**

**Childs Name:** \_\_\_\_\_ **Camp:** \_\_\_\_\_