



12 November 2020

Dear Parents / Caregivers

Transition to Southwell Days for Year 1 & 2 Students

We are really looking forward to our new Junior students joining Southwell next year and the following Transition Days have been set to assist the children to become familiar with the surroundings and meet staff and other new students. They should attend both days in mufti.

Attached are some forms that need to be completed and returned to the school on Tuesday 24 November. Also attached is a link to the Junior School Handbook which explains the daily routines for our junior students along with other useful information for parents.

Tuesday 24 November – 9.30 to 10.30am

Please bring your child to the Junior School on the above date. Mrs Linda Tiffany (Dean of the Junior School) will be there to meet you. If you are unsure of where to go, please call in to the Management Centre and staff will direct you. The purpose of the visit is to assist your child to become familiar with the routines of the Junior School.

Once the children are settled into class parents will meet for around 30 minutes with Mrs Tiffany in the Dining Room. Mrs Tiffany will have a chat about how the Junior School operates and will be happy to answer any questions you may have.

Parents can then leave and return at 10.30am to pick up their children from the Junior School, or are welcome to stay at school and relax in the Dining Room or around the Oval seats until 10.30am.

Tuesday 1 December - 10.30 to 11.30am

This second day is an opportunity for the children to again spend time in the classroom and join in morning tea time. Please bring your child to the Junior School at 10.30am and collect him/her again at 11.30am. Children should bring along some morning tea (no nut products please) and a water bottle.

I look forward to welcoming our new Junior Students. If you have any questions, please don't hesitate to contact Mrs Tiffany either by phoning the school office on 07 855 2089, or send an email to linda.tiffany@southwell.school.nz

Yours sincerely

Jason Speedy
Headmaster